



Intermediate Project Controls Analyst

Upside Engineering Ltd. currently has an opportunity for an Intermediate Project Controls Analyst to join our established team of professionals in Calgary. Upside has challenging, ongoing career opportunities for experienced candidates.

Skills and experience:

- A Bachelors degree/Business degree is required;
- Project Management Professional (PMP) would be an asset;
- 5 or more years of related experience;
- Experience related to oil facilities, petrochemical, or oil & gas handling projects is preferred;
- Ability to communicate effectively with a variety of individuals and clients of various technical backgrounds;
- Strong project development skills in a technical engineering environment;
- Familiar with the management of multiple contractors and project plans which may impact the critical path of reliant projects and critical events;
- Able to identify potential project risks and minimize such risk in the development of project pathways. Create secondary recovery schedules for situations where risks can not be mitigated;
- Experience with resource loading & earned value management systems;
- Ability to communicate effectively with a variety of individuals of various technical backgrounds;
- Ability to communicate effectively with clients in order to understand project progress and potential risks.

Responsibilities:

- Take responsibility for project control functions related to cost and schedule for multiple projects with a wide range of budget values, and diverse client base;
- Assemble and compile schedule and cost data and inputs into the project control system (PRISM) and provide output to the project stakeholders;
- Participate in the creation of Work Breakdown Structures (WBS) and development of schedules and budget data (including resource loading) for those WBS elements;
- Administer the project change control process related to cost and schedule;
- Advise and assist the Project Manager and Project Team in relation to schedule and project control procedures, with a focus on Earned Value Management (EVM);
- Provide assistance with preparation of project cost estimates;
- Provide accurate development of project schedules taking into account materials lead times, labor resource availability, and project complexity when making a determination.

As part of the project management team, the intermediate project controls analyst is tasked with ensuring that all project control activities such as change management, cost management and schedule management are executed in a timely fashion and in accordance with all company standards and contractual requirements. The position will be responsible for monitoring and appraising project cost and schedule performance through review and analysis of detailed cost, schedule and progress reporting.

This is a chance to work with industry leaders in a uniquely enjoyable work environment. Our recruiting mission is to hire the best people for the job, provide an unbeatable work setting and respect and value our team. It's what makes Upside exceptional.

If you are interested and qualified for this opportunity please send your resume to hr@upsideeng.com with Intermediate Project Controls Analyst in the subject line.